



RHODE
ISLAND

ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

05.2026 Monthly Update Call

CPF Monthly Update call

PRO uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance

ACTION ITEM:

- Please check-in by typing the name of your municipality in the chat
- Nominate one primary and one back up team member to attend the monthly update calls
- Review important updates with your CLC team
- If you miss a call, please be sure to review the slides and recordings

CPF Community Learning Center Municipal Grant Update

\$81.7 million – CPF Community Learning Center Municipal Grant program

- **PRO has subawarded \$81.7 million to 18 municipalities for 21 projects**
- **U.S. Treasury paid \$44.5 million to PRO for Community Learning Center program**
- **PRO has transferred \$40.5 million to 18 municipalities for 21 projects**
 - Additional \$4.1M has been approved, and payment is pending
 - \$2.5M request paused while U.S. Treasury reviews CPF payments. Requests received since May 1st are part of this pause. PRO will approve once payment received from U.S. Treasury
- **\$45.3 million has been expended across all 21 projects**

Q2 CY2026 Quarterly Reviews: On-site

All reviews in 2026 will be on-site unless otherwise indicated

- Q2 quarterly review requirements:
 - For projects expecting to hit the 75% construction milestone in Q2, please schedule your review for after the expected milestone date. If no date is available, please reach out to PRO
 - Please schedule time after confirming that all team members are available to attend
 - Questionnaires are due to PRO 2 days prior to review. **PRO will cancel reviews if the questionnaire is not submitted on time and will not approve funding requests until review is completed**
 - CLC teams must convene with their vendors prior to meeting with PRO to confirm that all information in questionnaire is accurate. Minutes of this meeting are a required submittal for all 2026 reviews

Project Budget and Expenditures

PRO will continue to reach out to ongoing projects to confirm amount of underspend

- **Please confer with vendors and project teams to identify CPF funds that may not be spent**
- **Track expenditures and funds received to maintain a close balance**
- **Confirm contingency budget – expenditure and balance**
- **Identify cost overruns and unforeseen expenses for PRO**
 - Increase in total project costs must be justified with documentation
- **Connect with PRO to discuss cost unknowns to determine next steps**

Certified Payroll

- **Correct forms for labor law compliance were shared by PRO in February 2025**
- **Massachusetts' form will not be accepted per DLT guidance**
- **Any questions about which certified payroll form to use should be directed to DLT**

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CPF CLC Grant Program - Closeout

For projects ending prior to August 31, 2026, PRO will require all closeout tasks to be completed within 30 days of construction completion

- **U.S. Treasury has not yet provided final closeout guidance. As PRO has reiterated, projects that are completed and fully closed out will not be required to provide any additional information**
- **Final grant closeout will include the following:**
 - Completion of all seven closeout tasks
 - Submission of a final transaction log representing total CPF spending
 - eCivis grant amendment to reconcile budget with transaction log actuals and to adjust award amount, if necessary
 - Submit payment request for final 10% of award

CLC Project Completion

As projects near completion, PRO will make the following inspections to confirm closeout with U.S. Treasury

- All scope items as shared in October-December 2024 have been completed
- The CLC project has created **THREE** dedicated spaces for remote access to work, education, and health monitoring, with at least one of these spaces ADA accessible
- The CLC project complies with the requirements associated with CPF, and any other federal funds used for the project

CPF CLC Programming Requirements

Appendix V of the subaward agreement lists programs that meet U.S. Treasury requirements to jointly and directly enable work, education, and health monitoring. PRO's **Stage 3 Guidance** doc provides additional information.

- **Each Community Learning Center funded with CPF must provide the following to maintain grant compliance:**
 - Three (3) dedicated spaces created for the sole purpose of enabling remote access to work (job interview, individual training, etc.), education (online testing, classes, etc.), and health monitoring (telehealth appointment, mental health counseling, etc.); and,
 - Programs/Services delivered directly to improve individual outcomes in ‘work, education, and health monitoring’.

CPF CLC Program Attestation

GRANT REQUIREMENT: Three dedicated spaces equipped with the technology, equipment, and furniture to enable remote access to work, education and health monitoring activities

- **The dedicated spaces cannot be workspaces for vendors, offices for service providers, conference rooms for municipal departments, meeting rooms for user groups**
- **The dedicated spaces must be available to any community member and not just patrons of service providers at the CLC**
- **Subrecipients must collect and maintain information on number of users utilizing the dedicated spaces and U.S. Treasury compliant programming at the CLC for a minimum of five years**

CPF CLC Grant Program - Closeout

U.S. Treasury has provided guidance that States should withhold 10% of CLC grant funds until all project closeout tasks are completed.

All Closeout tasks are open in eCivis.

Closeout Task	Date Due
#1. Community Engagement	11/30/2025
#2. Pre-Construction Documents	2/28/2026
>> #3a. Asset Ownership	5/31/2026
>> #3b. Program Attestation	5/31/2026
#4. Labor Law Compliance	8/31/2026
#5. Procurement Documentation	9/30/2026
#6. Certificate of Occupancy & Beneficial Use	11/15/2026

CPF Community Learning Center Municipal Grant Update

UPCOMING DATES / DEADLINES

- 5/31/26: Closeout Task #3a Asset Ownership – **Submit in eCivis**
- 5/31/26: Closeout Task #3b Program Attestation– **Submit in eCivis**
- 6/5/26: Transaction Logs for invoices paid through May – Due by email to PRO
- 7/2/26: 2026 Annual Report - Due by email to PRO
- 7/8/26: Transaction Logs for invoices paid through June – Due by email to PRO
- 7/8/26: Q2 2026 P&E Report due – Templates will be sent out in June– Due by email to PRO
- **Reminder: Payment Forecasts are due the last Wednesday of every month**

COMMUNITY LEARNING CENTER MUNICIPAL GRANT

QUESTIONS / DISCUSSION

Please reach out to

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(401) 330-7425

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