



RHODE  
ISLAND

# ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

03.2026 Monthly Update Call

# CPF Monthly Update call

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**PRO uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance.**

## **ACTION ITEM:**

- Please check-in by typing the name of your municipality in the chat.
- Nominate one primary and one back up team member to attend the monthly update calls.
- Review important updates with your CLC team.
- If you miss a call, please be sure to review the slides and recordings.

# CPF Community Learning Center Municipal Grant Update

## \$81.7 million – CPF Community Learning Center Municipal Grant program

- PRO has subawarded \$81.7 million to 18 municipalities for 21 projects.
- U.S. Treasury paid \$36.5 million to PRO for Community Learning Center program
- PRO has transferred \$34.0 million to 18 municipalities for 21 projects.
  - Additional \$2.7M to be approved once payment received from U.S. Treasury
- \$34.5 million has been expended across all 21 projects.
- Two projects 100% complete; Four projects nearing completion.

# CPF CLC Grant Program - Closeout

**U.S. Treasury has provided updated guidance that States should withhold 10% of CLC grant funds until all project closeout tasks are completed.**

All Closeout tasks are open in eCivis.

Closeout Task	Date Due
#1. Community Engagement	11/30/2025
#2. Pre-Construction Documents	2/28/2026
>> #3a. Asset Ownership	5/31/2026
>> #3b. Program Attestation	5/31/2026
#4. Labor Law Compliance	8/31/2026
#5. Procurement Documentation	9/30/2026
#6. Certificate of Occupancy & Beneficial Use	11/15/2026

**Final closeout will include a financial reconciliation exercise to true-up budget and spend in eCivis**

# Project Budget and Expenditures

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**PRO will reach out to ongoing projects in April to confirm amount of underspend. Please confer with vendors and project teams to identify CPF funds that may not be spent.**

- **Track expenditures and funds received to maintain a close balance**
- **Confirm contingency budget – expenditure and balance**
- **Identify cost overruns and unforeseen expenses for PRO by April 30, 2026**
  - Increase in total project costs must be justified with documentation.
- **Connect with PRO to discuss cost unknowns to determine next steps**

# Department of Labor and Training

## All questions related to prevailing wage, certified payroll, daily logs, etc. should be directed to DLT

- For municipalities having difficulty paying invoices because the necessary wage logs and payroll documentation is not 100% available, DLT can offer some intervention.
- If only small bits of information are missing (e.g.: missing wage log for a half day's work), there is precedent for DLT to contact contractors in question and review reporting requirements.
- Compliance requirements are often satisfied; but PRO cannot offer advice on allowable threshold of missing information..
- Please reach out to one of DLT's staff with project specifics and the contractor's contact information:

Katie Hall - [katie.hall@dlt.ri.gov](mailto:katie.hall@dlt.ri.gov)

Denisa Smith - [denisa.smith@dlt.ri.gov](mailto:denisa.smith@dlt.ri.gov)

# CPF CLC Programming Requirements

**Appendix V** of the subaward agreement lists programs that meet U.S. Treasury requirements to jointly and directly enable work, education, and health monitoring. PRO's **Stage 3 Guidance** doc provides additional information.

- Each CPF funded Community Learning Center must provide the following for grant compliance:
  - **THREE** (3) dedicated spaces created for the sole purpose of enabling remote access to work (job interview, individual training, etc.), education (online testing, classes, etc.), and health monitoring (telehealth appointment, mental health counseling, etc.); and,
  - Programs/Services delivered directly to improve individual outcomes in ‘work, education, and health monitoring’.

# CPF CLC Programming

## PRO cannot prescribe specific language for MOA/MOUs

- PRO recommends municipalities share MOA/MOUs with municipal solicitors for approval
- Would expect to include:
  - Partner being engaged with
  - Services to be provided
  - Length of agreement
  - Location at which the services will be provided
- Should align with Appendix V of the subaward agreement. If programming intentions have changed since the application stage of the grant, please reach out to PRO directly.

# CPF Community Learning Center Municipal Grant Update

## UPCOMING DATES / DEADLINES

- 4/7/26: Transaction Logs for invoices paid through March – Due by email to PRO
- 4/7/26: Q1 2026 P&E Report due – Templates will be sent out in March– Due by email to PRO
- 5/7/26: Transaction Logs for invoices paid through April – Due by email to PRO
- 5/31/26: Closeout Task #3a Asset Ownership – **Submit in eCivis**
- 5/31/26: Closeout Task #3b Program Attestation– **Submit in eCivis**
- 6/5/26: Transaction Logs for invoices paid through May – Due by email to PRO
- **Reminder: Payment Forecasts are due the last Wednesday of every month**

# COMMUNITY LEARNING CENTER MUNICIPAL GRANT

## QUESTIONS / DISCUSSION

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Please reach out to

Sagree Sharma, CPF Administrator,

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