



**RHODE
ISLAND**

ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

02.2026 Monthly Update Call

CPF Monthly Update call

PRO uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance.

ACTION ITEM:

- Please check-in by typing the name of your municipality in the chat.
- Nominate one primary and one back up team member to attend the monthly update calls.
- Review important updates with your CLC team.
- If you miss a call, please be sure to review the slides and recordings.

CPF Community Learning Center Municipal Grant Update

\$81.7 million – CPF Community Learning Center Municipal Grant program

- PRO has subawarded \$81.7 million to 18 municipalities for 21 projects.
- **U.S. Treasury paid \$34.1 million to PRO for Community Learning Center program**
- **PRO has transferred \$29.3 million to 18 municipalities for 21 projects.**
 - Additional \$4.3M has been approved, and payment is in process
 - Additional \$1.2M to be approved once payment received from U.S. Treasury
- **\$32.3 million has been expended across all 21 projects.**

Q1 CY2026 Quarterly Reviews: on-site

All reviews in 2026 will be on-site unless otherwise indicated

- Q1 quarterly review requirements:
 - Please schedule time after confirming that all team members are available to attend
 - Submit questionnaire 2 days prior to review. PRO will cancel reviews if the questionnaire is not submitted on time.
 - CLC teams must convene meeting with their vendors prior to meeting with PRO to confirm that all information in questionnaire is accurate. Minutes of this meeting are a required submittal for all 2026 reviews.

CLC Project Progress Reporting

Milestones and Project Completion

- Project & Expenditure (P&E) Report:
 - Projects should not be marked as 100% complete until:
 - ✓ Financial reconciliation is complete,
 - ✓ Closeout tasks have been reviewed and approved,
 - ✓ Final 10% has been requested and received, and
 - ✓ Operations have initiated.

- Quarterly Reviews:
 - Milestones in questionnaires should correspond with scope completion, not project spend

CLC Project Completion

As projects near completion, PRO will make the following inspections to confirm closeout with U.S. Treasury.

- All scope items as shared in October-December 2024 have been completed
- The CLC project has created **THREE** dedicated spaces for remote access to work, education, and health monitoring, with at least one of these spaces ADA accessible.
- The CLC project complies with the requirements associated with CPF, and any other federal funds used for the project.

CPF CLC Programming Requirements

Appendix V of the subaward agreement lists programs that meet U.S. Treasury requirements to jointly and directly enable work, education, and health monitoring. PRO's **Stage 3 Guidance** doc provides additional information.

- Each CPF funded Community Learning Center must provide the following for grant compliance:
 - **THREE** (3) dedicated spaces created for the sole purpose of enabling remote access to work (job interview, individual training, etc.), education (online testing, classes, etc.), and health monitoring (telehealth appointment, mental health counseling, etc.); and,
 - Programs/Services delivered directly to improve individual outcomes in 'work, education, and health monitoring'.

CPF CLC Grant Program - Closeout

U.S. Treasury has provided updated guidance that States should withhold 10% of CLC grant funds until all project closeout tasks are completed.

All Closeout tasks are open in eCivis.

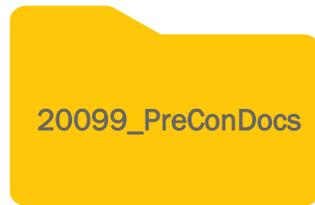
Closeout Task	Date Due
#1. Community Engagement	11/30/2025
#2. Pre-Construction Documents	2/28/2026
#3a. Asset Ownership	5/31/2026
#3b. Program Attestation	5/31/2026
#4. Labor Law Compliance	8/31/2026
#5a. Certificate of Occupancy & Beneficial Use	11/30/2026
#5b. Procurement Documentation	11/30/2026

Final closeout will include a financial reconciliation exercise to true-up budget and spend in eCivis

Pre-Construction Documents Closeout Task

Compile all pre-construction documents associated with the project. The final construction documents (CD) set and all necessary permits, reviews and checklists should be uploaded.

- STEP 1: FOLDER



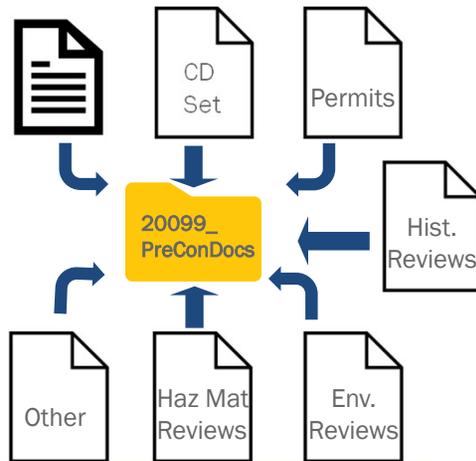
- STEP 2: COMPLETE CHECKLIST



Available as an attachment in the eCivis closeout task

- STEP 3: SAVE

Each document identified in the checklist from step 2 should be included in the upload



- STEP 4: ZIP + UPLOAD



CPF Community Learning Center Municipal Grant Update

UPCOMING DATES / DEADLINES

- 2/28/26: Closeout Task #2 Pre-Construction Documentation – **Submit in eCivis**
- 3/6/26: Transaction Logs for invoices paid through February – Due by email to PRO
- 4/7/26: Transaction Logs for invoices paid through March – Due by email to PRO
- 4/7/26: Q1 2026 P&E Report due – Templates will be sent out in March– Due by email to PRO
- 5/7/26: Transaction Logs for invoices paid through April – Due by email to PRO
- 5/31/26: Closeout Task #3a Asset Ownership – **Submit in eCivis**
- 5/31/26: Closeout Task #3b Program Attestation– **Submit in eCivis**
- **Reminder: Payment Forecasts are due the last Wednesday of every month.**

COMMUNITY LEARNING CENTER MUNICIPAL GRANT

QUESTIONS / DISCUSSION

Please reach out to

Sagree Sharma, CPF Administrator,

sagree.sharma@doa.ri.gov (401) 330-7425

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