



RHODE  
ISLAND

# ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

01.2026 Monthly Update Call

# CPF Monthly Update call

**PRO uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance.**

## **ACTION ITEM:**

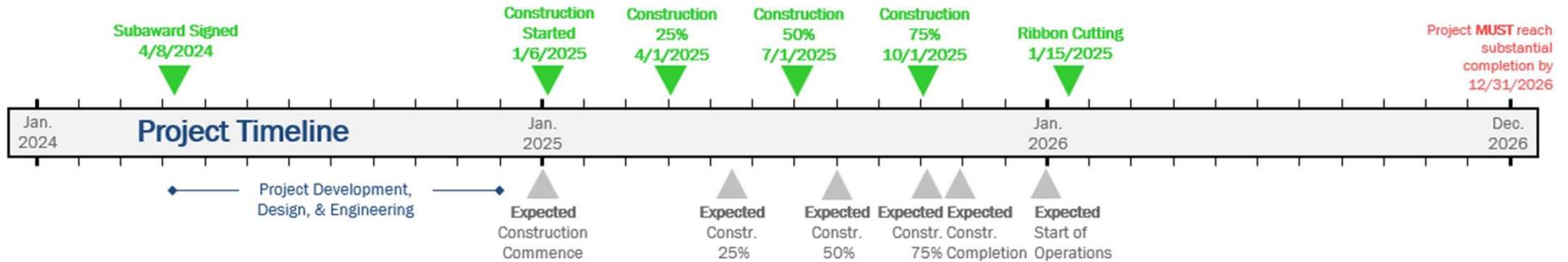
- Please check-in by typing the name of your municipality in the chat.
- Nominate one primary and one back up team member to attend the monthly update calls.
- Review important updates with your CLC team.
- If you miss a call, please be sure to review the slides and recordings.

# CPF Community Learning Center Municipal Grant Update

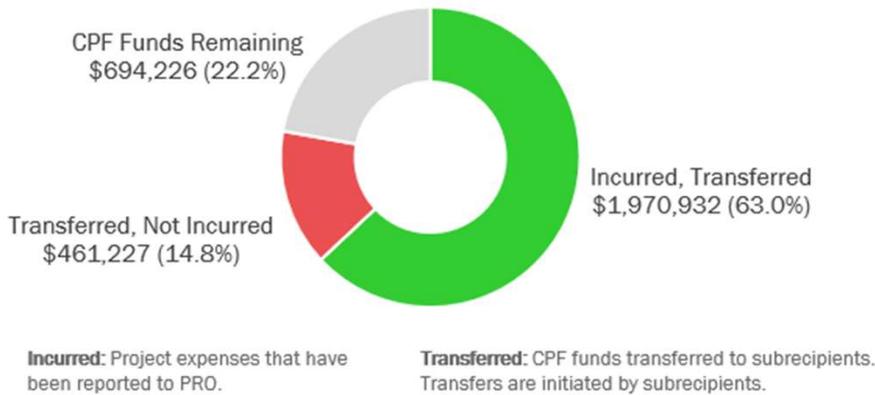
## **\$81.7 million – CPF Community Learning Center Municipal Grant program**

- **PRO has subawarded \$81.7 million to 18 municipalities for 21 projects.**
- **U.S. Treasury paid \$29.7 million to PRO for Community Learning Center program**
- **PRO has transferred \$29.3 million to 18 municipalities for 21 projects.**
  - Additional \$870K to be approved once payment received from U.S. Treasury
- **\$27.8 million has been expended across all 21 projects.**

# CLC Project Highlight – Hopkinton



## CPF Project Costs



## Project Expenses: Planned v. Actual



# CLC Project Highlight – Hopkinton

BEFORE



AFTER



# CLC Project Highlight – Hopkinton

BEFORE



AFTER



# CLC Project Highlight – Hopkinton

BEFORE



AFTER



# CLC Project Highlight – Hopkinton

BEFORE



AFTER



# CLC Project Highlight – Hopkinton



# CLC Project Highlight – Hopkinton

BEFORE



AFTER



# CLC Project Progress Reporting

## Milestones and Project Completion

- Project & Expenditure (P&E) Report:
  - Projects should not be marked as 100% complete until:
    - ✓ Financial reconciliation is complete,
    - ✓ Closeout tasks have been reviewed and approved,
    - ✓ Final 10% has been requested and received, and
    - ✓ Operations have initiated.
  
- Quarterly Reviews:
  - Milestones in questionnaires should correspond with scope completion, not project spend

# Q1 CY2026 Quarterly Reviews: on-site

**All reviews in 2026 will be on-site unless otherwise indicated**

- Q1 quarterly review requirements:
  - Please schedule time after confirming that all team members are available to attend
  - Submit questionnaire 2 days prior to review. PRO will cancel reviews if the questionnaire is not submitted on time.
  - CLC teams must convene meeting with their vendors prior to meeting with PRO to confirm that all information in questionnaire is accurate. Minutes of this meeting are a required submittal for all 2026 reviews.

# CLC Project Completion

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**As projects near completion, PRO will make the following inspections to confirm closeout with U.S. Treasury.**

- All scope items as shared in October-December 2024 have been completed
- The CLC project has created **THREE** dedicated spaces for remote access to work, education, and health monitoring, with at least one of these spaces ADA accessible.
- The CLC project complies with the requirements associated with CPF, and any other federal funds used for the project.

# CPF CLC Programming Requirements

**Appendix V** of the subaward agreement lists programs that meet U.S. Treasury requirements to jointly and directly enable work, education, and health monitoring. PRO's **Stage 3 Guidance** doc provides additional information.

- Each CPF funded Community Learning Center must provide the following for grant compliance:
  - **THREE** (3) dedicated spaces created for the sole purpose of enabling remote access to work (job interview, individual training, etc.), education (online testing, classes, etc.), and health monitoring (telehealth appointment, mental health counseling, etc.); and,
  - Programs/Services delivered directly to improve individual outcomes in 'work, education, and health monitoring'.

# CPF CLC Grant Program - Closeout

**U.S. Treasury has provided updated guidance that States should withhold 10% of CLC grant funds until all project closeout tasks are completed.**

Closeout Tasks #1 - #5a have been opened in eCivis. #5b will open in Q4 2025.

Closeout Task	Date Due
#1. Community Engagement	11/30/2025
#2. Pre-Construction Documents	2/28/2026
#3a. Asset Ownership	5/31/2026
#3b. Program Attestation	5/31/2026
#4. Labor Law Compliance	8/31/2026
#5a. Certificate of Occupancy & Beneficial Use	11/30/2026
#5b. Procurement Documentation	11/30/2026

**Final closeout will include a financial reconciliation exercise to true-up budget and spend in eCivis**

# CPF Community Learning Center Municipal Grant Update

## UPCOMING DATES / DEADLINES

- 2/6/26: Transaction Logs for invoices paid through January – Due by email to PRO
- 2/28/26: Closeout Task #2 Pre-Construction Documentation – **Submit in eCivis**
- 3/6/26: Transaction Logs for invoices paid through February – Due by email to PRO
- 4/7/26: Transaction Logs for invoices paid through March – Due by email to PRO
- 4/7/26: Q1 2026 P&E Report due – Templates will be sent out in March– Due by email to PRO
- **Reminder: Payment Forecasts are due the last Wednesday of every month.**

# COMMUNITY LEARNING CENTER MUNICIPAL GRANT

## QUESTIONS / DISCUSSION

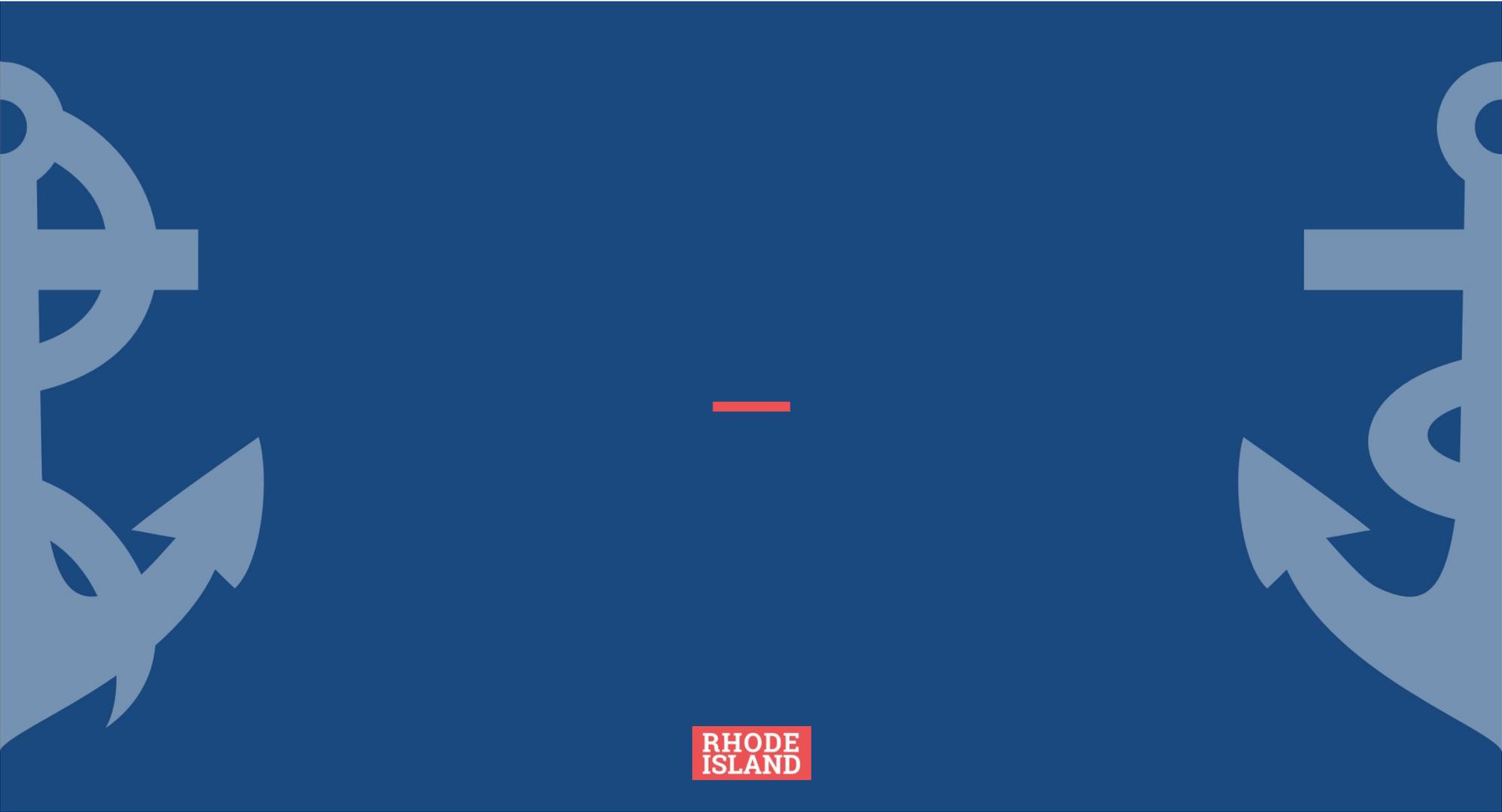
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Please reach out to

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