



RHODE
ISLAND

ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

10.2025 Monthly Update Call

CPF Monthly Update call

PRO uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance.

ACTION ITEM:

- Please check-in by typing the name of your municipality in the chat.
- Nominate one primary and one back up team member to attend the monthly update calls.
- Review important updates with your CLC team.
- If you miss a call, please be sure to review the slides and recordings.

Community Learning Center Programming Support Grant

This is an ARPA State Fiscal Recovery Funds (SFRF) grant administered by non-CPF staff at PRO

- **Each CLC project is eligible to receive an equal allocation of the Governor's \$2M Community Learning Center Programming Support Grant, at least \$95K per CLC**
- **Funds will be made available at 75% completion of construction per schedule and update provided by CPF subrecipients**
- **PRO will verify the milestone at upcoming reviews**

CPF Community Learning Center Municipal Grant Update

\$81.7 million – CPF Community Learning Center Municipal Grant program.

- **Thank you for submitting the Project & Expenditures Reports on time.**
- **PRO has subawarded \$81.7 million to 18 municipalities for 21 projects.**
- **\$18.6 million received from U.S. Treasury for Community Learning Center program**
- **PRO has transferred \$15.5 million to 18 municipalities for 20 projects.**
 - **Approximately \$690K is in process to be transferred to subrecipients**
- **\$17.2 million has been expended across all 21 projects.**

CPF CLC Payments

PRO regrets the delays with processing CLC funding and is working to troubleshoot challenges with the implementation of the State's new Enterprise Resource Planning (ERP) system.

- **Municipalities awaiting payment:**

- Glocester (Harmony)
- Hopkinton
- Providence (Davey Lopes & Joslin)

- **Municipalities awaiting approval for funds received from U.S. Treasury:**

- Coventry
- East Greenwich
- Hopkinton
- Newport
- Providence (Elmwood)
- South Kingstown

- **Municipality funding request awaiting funds from U.S. Treasury:**

- Bristol
- Westerly

CPF CLC Programming Requirements

Appendix V of the subaward agreement lists programs that may jointly and directly enable work, education, and health monitoring per U.S. Treasury requirements. PRO's **Stage 3 Guidance** doc provides additional information.

- **Each Community Learning Center funded with CPF must provide the following to maintain grant compliance:**
 - Three (3) dedicated spaces created for the sole purpose of enabling remote access to work (job interview, individual training, etc.), education (online testing, classes, etc.), and health monitoring (telehealth appointment, mental health counseling, etc.); and,
 - Programs/Services delivered directly to improve individual outcomes in ‘work, education, and health monitoring’.

CPF CLC Programming Point of Contact

Please complete the form at this link by Friday, October 31, 2025:

<https://airtable.com/appPtCroDyvJIURvM/pagKzfJpjWPIBxDBi/form>

Programming Point of Contact (POC) for Community Learning Center (CLC)

Please provide current information on the three required program areas - Work, Education, and Health Monitoring, for your CLC project. This information can be modified at a later date.

CLC Project Name

Town/City

Service Provider / Partner for Work related programming

Work POC

Email - Work POC

Phone - Work POC

Service Provider / Partner for Education related programming

Education POC

Education POC

Email - Education POC

Phone - Education POC

Service Provider / Partner for Health Monitoring related programming

Health Monitoring POC

Email - Health Monitoring POC

Phone - Health Monitoring POC

Projected Start-of-Operations Date

mm/dd/yyyy

Notes / Comments

Name of Person completing this form

Email of Person completing this form

General Assembly Reports

PRO will submit two reports to the General Assembly this month.

■ Quarterly Report on CPF Community Learning Center Municipal Grant

- Project Overview: Capital project key details, Funding, Scope, etc.
- Timeline: Actual vs Projected
- Expenses: Actuals vs Projected

■ At-Risk Report

- Any projects with significant delays that may push the timeline past the period of performance
- Any projects with scope modifications that put them at risk of non-compliance with Treasury requirements.

CPF CLC website

CLC Homepage – www.pandemicrecovery.ri.gov/CLC

Please ensure that your website/newsletters/social media posts, etc., use the following language is used to refer to this grant –

This project is (completely/partially) funded by the American Rescue Plan Act (ARPA) Coronavirus Capital Projects Fund (CPF) through the Governor's Community Learning Center Municipal Grant program.

ACTION ITEM:

- Please review your project webpages to ensure that the grant is called by its correct name.
- If you have more recent photographs of the project that you would like PRO to share on its website, please email them to jonathan.noble@doa.ri.gov



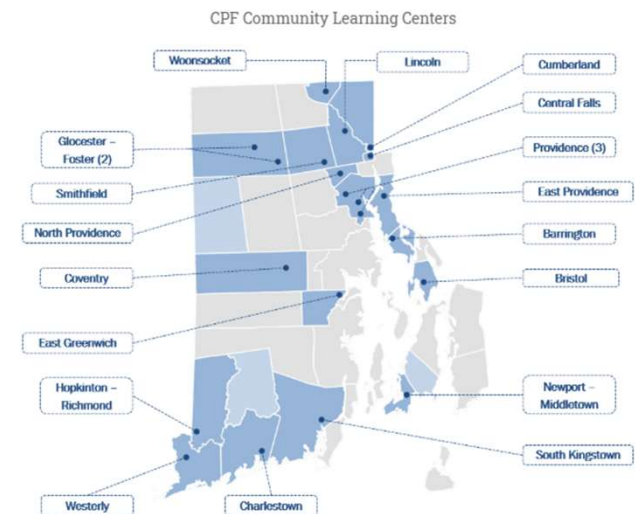
Community Learning Center Municipal Grant Program

The **Community Learning Center (CLC) Municipal Grant Program** provides \$81.7 million in grants to all eligible municipalities to invest in multipurpose community facility projects that directly and jointly enable work, education, and health monitoring. Under this program eligible municipalities receive CPF funds to construct or rehabilitate multipurpose community facilities. The community learning centers will be accessible to all Rhode Islanders.

Eighteen municipalities are building 21 Community Learning Centers across the State of Rhode Island.

Six neighboring municipalities are partnering to build four shared projects: Glocester - Foster (2); Hopkinton - Richmond; Newport - Middletown.

Fifteen projects are fully funded by CPF; Six projects are fully funded by CPF and at least one other source.



Map developed by Rhode Island Division of Statewide Planning (Source: RIGIS, Esri)

CPF Community Learning Center Municipal Grant Update

PRO Guidance Reminders

- Subrecipients must not add any entity being paid with CPF funds to eCivis (EUNA)
- Add new team members to CPF contact list here:
<https://airtable.com/appPtCroDyvJIURvM/shrbvCBcB1yKWgofr>
- Questionnaires for quarterly reviews must be submitted 1 business day prior to review
- Desk review questionnaires must be sent with site/project photos

CPF CLC Transaction Log Guidance

Transaction logs must be updated monthly. At this point, PRO only expects to see new transactions from the month for which the log is updated.

- Example: August log (submitted in September) should only include new transactions that occurred in August. July and older transactions should have been submitted previously. If older transactions are being reported, please reach out to PRO to discuss.
- Please review PRO guidance on UEI requirement for all vendors and the criteria for exemption from this requirement.

CPF CLC Quarterly Reviews

PRO conducts quarterly reviews of all CPF CLC projects.

- Thru Q1 2026, the reviews will alternate between ‘on-site’ and ‘desk’
 - November 2025: Site
 - December 2025: Desk
 - February 2026: Desk
 - March 2026: Site
- Beginning Q2 2026, all reviews will be on-site unless otherwise notified by PRO

CPF CLC Grant Program - Closeout

U.S. Treasury has provided updated guidance that States should withhold 10% of CLC grant funds until all project closeout tasks are completed.

Closeout Tasks #1 - #5a have been opened in eCivis. #5b will open in Q4 2025.

Closeout Task	Date Due
#1. Community Engagement	11/30/2025
#2. Pre-Construction Documents	2/28/2026
#3a. Asset Ownership	5/31/2026
#3b. Program Attestation	5/31/2026
#4. Labor Law Compliance	8/31/2026
#5a. Certificate of Occupancy & Beneficial Use	11/30/2026
#5b. Procurement Documentation	11/30/2026

Final closeout will include a financial reconciliation exercise to true-up budget and spend in eCivis

Closeout Task Highlight

Community Engagement

“Development of the capital asset and programs offered should be consistent with the community’s wants and needs. This should be determined through ongoing community engagement efforts. Subrecipients are required to conduct ongoing community engagement through the end of the period of performance. Community engagement must be multi-pronged, meaning that a compliant engagement strategy utilizes multiple channels to invite participation from a diverse group of community members.”

- Task will be due no later than 11/30/25 and must be submitted in eCivis.
- Task is currently open in eCivis. Task includes an attachment with instructions.
- All submitted documentation should follow the naming convention included in the instructions. Failure to do so may result in the task being returned to subrecipients.

CPF Community Learning Center Municipal Grant Update

UPCOMING DATES / DEADLINES

- 11/7/25: Transaction Logs for invoices paid through October – Due by email to PRO
- 11/30/25: Closeout Task #1 Community Engagement – **Submit in eCivis**
- 12/5/25: Transaction Logs for invoices paid through November – Due by email to PRO
- 1/8/26: Transaction Logs for invoices paid through December – Due by email to PRO
- 1/8/26: Q4 P&E Report due – Templates will be sent out in December– Due by email to PRO
- 2/6/26: Transaction Logs for invoices paid through January – Due by email to PRO
- 2/28/26: Closeout Task #2 Pre-Construction Documentation – **Submit in eCivis**
- **Reminder: Payment Forecasts are due the last Wednesday of every month.**

COMMUNITY LEARNING CENTER MUNICIPAL GRANT

QUESTIONS / DISCUSSION

Please reach out to

Sagree Sharma, CPF Administrator,
sagree.sharma@doa.ri.gov (401) 330-7425

