



**RHODE
ISLAND**

ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

09.2025 Monthly Update Call

CPF Monthly Update call

PRO uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance.

ACTION ITEM:

- Please check-in by typing the name of your municipality in the chat.
- Nominate one primary and one back up team member to attend the monthly update calls.
- Review important updates with your CLC team.
- If you miss a call, please be sure to review the slides and recordings.

Community Learning Center Programming Support Grant

This is an ARPA State Fiscal Recovery Funds (SFRF) grant administered by non-CPF staff at PRO

- **Each CLC project is eligible to receive an equal allocation of the Governor's \$2M Community Learning Center Programming Support Grant**
- **Funds will be made available at 75% completion of construction per schedule and update provided by CPF subrecipients**
- **PRO will verify the milestone at upcoming reviews**

CPF Community Learning Center Municipal Grant Update

\$81.7 million – CPF Community Learning Center Municipal Grant program.

- **PRO has subawarded \$81.7 million to 18 municipalities for 21 projects.**
- **\$13.3 million received from U.S. Treasury for Community Learning Center program**
- **PRO has transferred \$13.7 million to 18 municipalities for 20 projects.**
 - **Approximately \$2M is in process to be transferred to subrecipients**
- **\$15.9 million has been expended across all 21 projects.**

CPF CLC Payments

PRO regrets the delays with processing CLC funding. PRO is actively working to troubleshoot challenges with the implementation of the State's new financial management system (Enterprise Resource Planning – ERP).

■ Municipalities awaiting payment:

- Town of Bristol
- Town of Cumberland
- City of East Providence
- Town of Hopkinton
- Town of Lincoln
- City of Newport
- City of Providence
- Town of Westerly

Q3 2025 Budget Reconciliation

PRO is targeting completion of all budget reconciliation workshops prior to 9/30

- Outstanding payments have delayed eCivis reconciliation for a few projects.
- PRO will reschedule reconciliation workshop once funds are transferred.
- PRO feedback must be incorporated into workbook prior to workshop.
- Authorized eCivis user and finance POC necessary for workshop.
- **Next Budget Reconciliation: Q3 2026 and at Project Closeout***

** For projects that end prior to Q3 2026, only one more budget reconciliation will occur.*

CPF CLC Transaction Log Guidance

Transaction logs must be updated monthly. At this point, PRO only expects to see new transactions from the month for which the log is updated.

- Example: August log (submitted in September) should only include new transactions that occurred in August. July and older transactions should have been submitted previously. If older transactions are being reported, please reach out to PRO to discuss.
- Please review PRO guidance on UEI requirement for all vendors and the criteria for exemption from this requirement.

CPF CLC Quarterly Reviews

PRO conducts quarterly reviews of all CPF CLC projects.

- Thru Q1 2026, the reviews will alternate between ‘on-site’ and ‘desk’
 - **November 2025: Site**
 - **December 2025: Desk**
 - **February 2026: Desk**
 - **March 2026: Site**
- Beginning Q2 2026, all reviews will be on-site unless otherwise notified by PRO

CPF CLC Grant Program - Closeout

U.S. Treasury has provided updated guidance that States should withhold 10% of CLC grant funds until all project closeout tasks are completed.

Closeout Tasks #1 - #5a have been opened in eCivis. #5b will open in Q4 2025.

Closeout Task	Date Due
#1. Community Engagement	11/30/2025
#2. Pre-Construction Documents	2/28/2026
#3a. Asset Ownership	5/31/2026
#3b. Program Attestation	5/31/2026
#4. Labor Law Compliance	8/31/2026
#5a. Certificate of Occupancy & Beneficial Use	11/30/2026
#5b. Procurement Documentation	11/30/2026

Final closeout will include a financial reconciliation exercise to true-up budget and spend in eCivis

Closeout Task Highlight

Community Engagement

“Development of the capital asset and programs offered should be consistent with the community’s wants and needs. This should be determined through ongoing community engagement efforts. Subrecipients are required to conduct ongoing community engagement through the end of the period of performance. Community engagement must be multi-pronged, meaning that a compliant engagement strategy utilizes multiple channels to invite participation from a diverse group of community members.”

- Task will be due no later than 11/30/25 and must be submitted in eCivis.
- Task is currently open in eCivis. Task includes an attachment with instructions.
- All submitted documentation should follow the naming convention included in the instructions. Failure to do so may result in the task being returned to subrecipients.

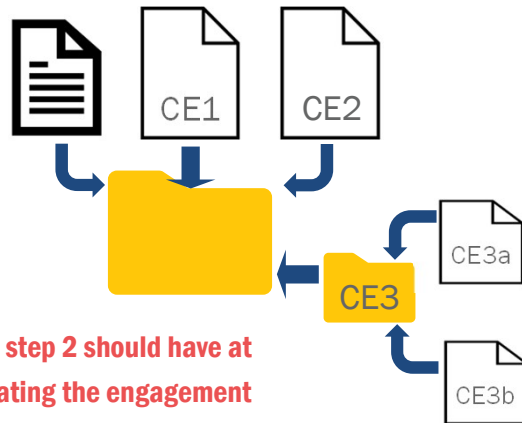
Upcoming Monitoring Tasks

Complete the community engagement

- **STEP 1: FOLDER**



- **STEP 3: SAVE**



Each record from the grid in step 2 should have at least one document demonstrating the engagement

- **STEP 2: COMPLETE GRID**



- **STEP 4: ZIP + UPLOAD**



CPF Community Learning Center Municipal Grant Update

UPCOMING DATES / DEADLINES

- 9/30/25: eCivis Budget reconciliation workshop to have been completed.
- 10/7/25: Transaction Logs for invoices paid through September – Due by email to PRO
- 10/7/25: Q3 P&E Report due – Templates will be sent out by the end of September– Due by email to PRO
- 11/7/25: Transaction Logs for invoices paid through October – Due by email to PRO
- 11/30/25: Closeout Task #1 Community Engagement – Submit in eCivis
- 12/5/25: Transaction Logs for invoices paid through November – Due by email to PRO
- **Reminder: Payment Forecasts are due the last Wednesday of every month.**

COMMUNITY LEARNING CENTER MUNICIPAL GRANT

QUESTIONS / DISCUSSION

Please reach out to

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