



RHODE
ISLAND

ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

08.2025 Monthly Update Call

CPF Monthly Update call

PRO uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance.

ACTION ITEM:

- Please check-in by typing the name of your municipality in the chat.
- Nominate one primary and one back up team member to attend the monthly update calls.
- Review important updates with your CLC team.
- If you miss a call, please be sure to review the slides and recordings.

CPF Community Learning Center Municipal Grant Update

\$81.7 million – CPF Community Learning Center Municipal Grant program.

- **PRO has subawarded \$81.7 million to 18 municipalities for 21 projects.**
- **\$13.3 million received from U.S. Treasury for Community Learning Center program**
- **PRO has transferred \$13.1 million to 18 municipalities for 20 projects.**
 - **Approximately \$550K is in process to be transferred to subrecipients**
 - **Approximately \$1M is currently being reviewed**
- **\$14.2 million has been expended across all 21 projects.**

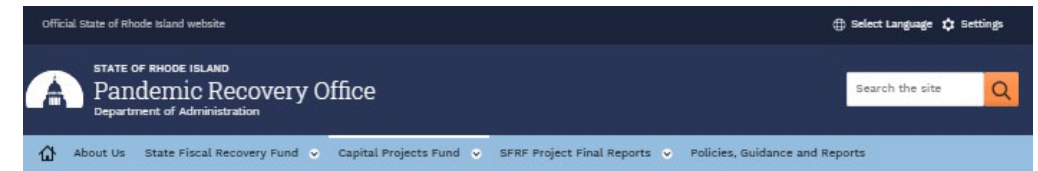
CPF CLC website

CLC Homepage – www.pandemicrecovery.ri.gov/CLC

Please make sure that on your website/ social media posts/ newsletters/ etc., the following language is used to refer to this grant –

This project is (completely/partially) funded by the American Rescue Plan Act (ARPA) Coronavirus Capital Projects Fund (CPF) through the Governor’s Community Learning Center Municipal Grant program.

Please review your project webpages to ensure that the grant is called by its correct name.



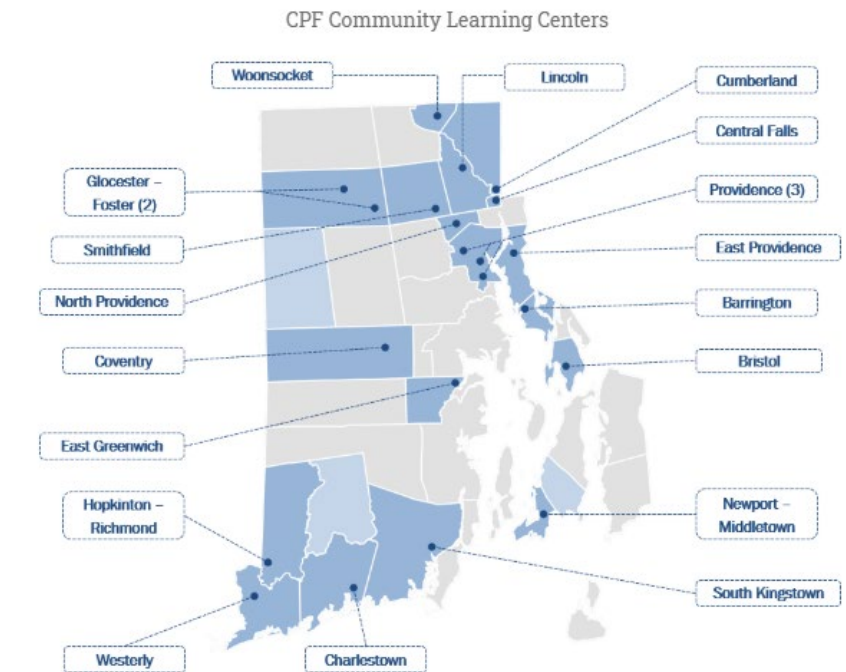
Community Learning Center Municipal Grant Program

The Community Learning Center (CLC) Municipal Grant Program provides \$81.7 million in grants to all eligible municipalities to invest in multipurpose community facility projects that directly and jointly enable work, education, and health monitoring. Under this program eligible municipalities receive CPF funds to construct or rehabilitate multipurpose community facilities. The community learning centers will be accessible to all Rhode Islanders.

Eighteen municipalities are building 21 Community Learning Centers across the State of Rhode Island.

Six neighboring municipalities are partnering to build four shared projects: Glocester - Foster (2); Hopkinton - Richmond; Newport - Middletown.

Fifteen projects are fully funded by CPF; Six projects are fully funded by CPF and at least one other source.



Map developed by Rhode Island Division of Statewide Planning (Source: RIGIS, Esri)

Q3 2025 Budget Reconciliation

- **Budget Workbook – Transaction Log exercise – Must be submitted to PRO by 8/31**
 - Update the Excel budget workbook to reflect actual expenses thru Q2 CY2025.
 - Must align with Transaction Log spend and budget categories.
 - Projected expenses Q3 CY2025 onwards.
 - All requests for help should be initiated prior to the deadline.
 - Email to PRO
- **Once reviewed by PRO, PRO will initiate a 30 minutes Teams workshop to update the budget in eCivis– September 1 – 15**
- **Process will be repeated in Q3 2026 and project closeout**

CPF CLC Budget Updates

Quarterly review of contingency funds

- **Entire \$81.7M has been subawarded to CLC projects.**
- **PRO will review funds budgeted as contingency and miscellaneous quarterly.**
- **Unspent funds will be redistributed among other existing CLC projects if:**
 - **Projects encounter unforeseen and unavoidable costs**
 - **Projects previously budgeted town funds to support CPF eligible costs**

CPF CLC Grant Program - Closeout

U.S. Treasury has provided updated guidance that States should withhold 10% of CLC grant funds until all project closeout tasks are completed.

Closeout Tasks #1 - #5a have been opened in eCivis. #5b will open in Q4 2025.

Closeout Task	Date Due
#1. Community Engagement	11/30/2025
#2. Pre-Construction Documents	2/28/2026
#3a. Asset Ownership	5/31/2026
#3b. Program Attestation	5/31/2026
#4. Labor Law Compliance	8/31/2026
#5a. Certificate of Occupancy & Beneficial Use	11/30/2026
#5b. Procurement Documentation	11/30/2026

Final closeout will include a financial reconciliation exercise to true-up budget and spend in eCivis

Closeout Task Highlight

Community Engagement

“Development of the capital asset and programs offered should be consistent with the community’s wants and needs. This should be determined through ongoing community engagement efforts. Subrecipients are required to conduct ongoing community engagement through the end of the period of performance. Community engagement must be multi-pronged, meaning that a compliant engagement strategy utilizes multiple channels to invite participation from a diverse group of community members.”

- Task will be due no later than 11/30/25 and must be submitted in eCivis.
- Task is currently open in eCivis. Task includes an attachment with instructions.
- All submitted documentation should follow the naming convention included in the instructions. Failure to do so may result in the task being returned to subrecipients.

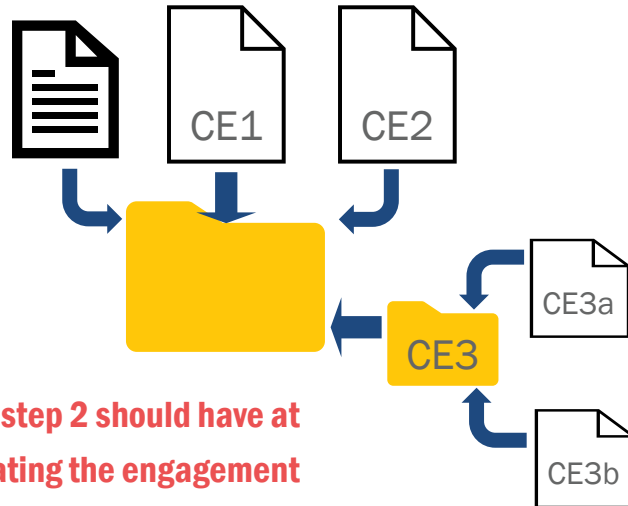
Upcoming Monitoring Tasks

Complete the community engagement

- **STEP 1: FOLDER**

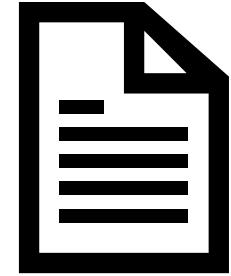


- **STEP 3: SAVE**



Each record from the grid in step 2 should have at least one document demonstrating the engagement

- **STEP 2: COMPLETE GRID**



- **STEP 4: ZIP + UPLOAD**



CPF Community Learning Center Municipal Grant Update

UPCOMING DATES / DEADLINES

- **Q3 Review Task:** To be submitted within 7 days of the scheduled review with PRO. **Reminder to submit all procurement documentation as a part of this task.**
- **8/31/25:** Updated budget workbooks for reconciliation workshop – **Due by email to PRO**
- **9/8/25:** Transaction Logs for invoices paid through August – **Due by email to PRO**
- **9/15/25:** eCivis Budget reconciliation workshop to have been completed.
- **10/7/25:** Transaction Logs for invoices paid through September – **Due by email to PRO**
- **10/7/25:** Q3 P&E Report due – Templates will be sent out by the end of September– **Due by email to PRO**
- **Reminder:** Payment Forecasts are due the last Wednesday of every month.

COMMUNITY LEARNING CENTER MUNICIPAL GRANT

QUESTIONS / DISCUSSION

Please reach out to

Sagree Sharma, CPF Administrator,
sagree.sharma@doa.ri.gov (401) 330-7425

