



RHODE  
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# ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

05.2025 Monthly Update Call

# CPF Monthly Update call

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PRO uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance.

## ACTION ITEM:

- Please check-in by typing the name of your municipality in the chat.
- Nominate one primary and one back up team member to attend the monthly update calls.
- Review important updates with your CLC team.
- If you miss a call, please be sure to review the slides and recordings.

# CPF Community Learning Center Municipal Grant Update

**\$81.7 million – CPF Community Learning Center Municipal Grant program.**

- **PRO has subawarded \$81.5 million to 18 municipalities for 21 projects.**
- **\$10.4 million received from U.S. Treasury for Community Learning Centers program**
- **PRO has transferred \$8.9 million to 18 municipalities for 20 projects.**
- **\$9.3 million has been expended across all 21 projects.**

**Subrecipients must submit requests for funding projected for May as soon as possible.**

# CPF CLC Grant Program Requirements

Subrecipients are responsible to thoroughly review all the terms & conditions, and guidance to ensure compliance throughout the CPF grant program.

- **Subaward Agreement** – Terms and Conditions for Grants administered by State
- **Appendix IV** – U.S. Treasury’s CPF-specific Terms and Conditions
- **Appendix V** – PRO-reviewed programs that comply with U.S. Treasury requirements for CPF
- **Stage 2 Guidance – 10/2023** – Pre-award guidance for CPF CLC subrecipients
- **CPF CLC Guidance – 02/2025** – Post-award guidance for CPF CLC subrecipients
- **CPF CLC Monthly Update Calls** – Important information /updates for CLC subrecipients

# U.S. Treasury Guidance Update

UEI (Unique Entity Identifier) numbers are required for all vendors paid directly with CPF funds. UEI numbers are easily obtained on [www.sam.gov](http://www.sam.gov)

U.S. Treasury has approved the following criteria\* as basis for exception from the UEI requirement:

- **One-time Expenses:** UEI is required for any vendor who is paid multiple times or on an ongoing basis
- **Non-Construction Related Expense:** UEI is required for any vendor providing construction-related goods and services
- **Procurement Compliance:** Any vendor for whom the UEI exemption is sought must be procured in accordance with Treasury requirements and/or in compliance with municipal procurement laws
- **TIN:** In the case of vendors who qualify for this exemption, a TIN (Tax Identification Number) must be provided

\* All four criteria must be met jointly in order for PRO to approve the UEI exception

# CPF CLC Grant Program - Closeout

**U.S. Treasury has provided updated guidance that States should withhold 10% of CLC grant funds until all project closeout tasks are completed. PRO is previewing all closeout tasks at Q2 CY2025 desk & site reviews.**

eCivis tasks for uploading closeout materials will open on August 1, 2025. Tasks include:

- Community Engagement
- Pre-Construction Documents
- Asset Ownership & Program Attestation
- Labor Law Compliance Documentation
- Certificate of Occupancy & Beneficial Use
- Procurement Documentation

**Final closeout will include a financial reconciliation exercise to true-up budget and spend in eCivis**

# State Grants Management System Update

The State is implementing a new Enterprise Resource Planning (ERP) system which will transition data from eCivis to the new system at the end of June.

- Please review all information in eCivis to ensure it is accurate.
- Check pending status of any financial activity reports / funding requests.
- No impact to non-financial tasks
- Confirm Annual Organization Registration (AOR) for 2025 and again in 2026 and 2027.
- **No funding requests after June 20 and before July 5, 2025.**

# Upcoming Monitoring Tasks

## Procurement

*“Per 2 CFR 200.319, all procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and 2 CFR [200.320](#). All work performed and paid with CPF funding must be competitively procured unless a local ordinance allows otherwise.”*

- Task will be due along with the review task for the next quarter
- eCivis task – upload documentation into the desk/site review task
- At the June monthly update call - PRO will provide a checklist and walk thru of documentation required
- PRO strongly advises that CLC subrecipients review the procurement requirements in the subaward agreement and begin collating materials that demonstrate the CLC project’s compliance.

# CPF Community Learning Center Municipal Grant Update

## UPCOMING DATES / DEADLINES

- 6/5/25: Transaction Logs for invoices paid through May\* – Due by email to PRO

\* Last Transaction Log with invoices from the beginning of the period of performance.

- 7/3/25: 2025 Annual Report - Due by email to PRO
- 7/8/25: Q2 2025 P&E Report – Due by email to PRO
- 7/8/25: Transaction Logs for invoices paid through June – Due by email to PRO
- 8/7/25: Transaction Logs for invoices paid through July – Due by email to PRO
- August 2025 – Closeout Tasks will be opened in eCivis. Deadlines are spread out across 2025 and 2026. Early submissions are welcome.
- **Reminder: Payment Forecasts are due the last Wednesday of every month.**

# Quarterly Report to Rhode Island General Assembly

PRO submitted first report to the chairs of the House and Senate Fiscal Committees in May 2025.  
Next update to this report will be submitted in July and every 3 months thereafter.



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## Capital Projects Fund Update

Pandemic Recovery Office  
FY 2025 Q3

# COMMUNITY LEARNING CENTER MUNICIPAL GRANT

## QUESTIONS / DISCUSSION

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Please reach out to

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# KEY GRANT RULES

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## GRANT AMOUNT: \$81.7 MILLION

- Eligible uses: acquisition, construction, and/or renovation of capital asset
- Community Learning Center Municipal Grant can only be used to pay for capital expenses.
- All construction must be complete, and all costs incurred by **31<sup>st</sup> October 2026**.
- Programs that directly and jointly enable work, education, and health monitoring must be operational by **31<sup>st</sup> December 2026** and must remain operational for at least 5 years post-completion.
- Advance payments shall be made every quarter. All payments after the first will be transferred upon demonstration that 80% of previously received funds have been expended.
- Grantees must comply with U.S. Treasury regulations pertaining to labor and procurement.