



**RHODE  
ISLAND**

# **ARPA CORONAVIRUS CAPITAL PROJECTS FUND**

**Community Learning Center Municipal Grant**

05.2025 Monthly Update Call

# CPF Monthly Update call

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**PRO** uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance.

## **ACTION ITEM:**

- Please check-in by typing the name of your municipality in the chat.
- Nominate one primary and one back up team member to attend the monthly update calls.
- Review important updates with your CLC team.
- If you miss a call, please be sure to review the slides and recordings.

# CPF Community Learning Center Municipal Grant Update

**\$81.7 million – CPF Community Learning Center Municipal Grant program.**

- **PRO has subawarded \$81.5 million to 18 municipalities for 21 projects.**
- **\$10.4 million received from U.S. Treasury for Community Learning Centers program**
- **PRO has transferred \$8.9 million to 18 municipalities for 20 projects.**
- **\$9.3 million has been expended across all 21 projects.**

**Subrecipients must submit requests for funding projected for May as soon as possible.**

# CPF CLC Grant Program Requirements

Subrecipients are responsible to thoroughly review all the terms & conditions, and guidance to ensure compliance throughout the CPF grant program.

- **Subaward Agreement** – Terms and Conditions for Grants administered by State
- **Appendix IV** – U.S. Treasury’s CPF-specific Terms and Conditions
- **Appendix V** – PRO-reviewed programs that comply with U.S. Treasury requirements for CPF
- **Stage 2 Guidance – 10/2023** – Pre-award guidance for CPF CLC subrecipients
- **CPF CLC Guidance – 02/2025** – Post-award guidance for CPF CLC subrecipients
- **CPF CLC Monthly Update Calls** – Important information /updates for CLC subrecipients

# U.S. Treasury Guidance Update

UEI (Unique Entity Identifier) numbers are required for all vendors paid directly with CPF funds. UEI numbers are easily obtained on [www.sam.gov](http://www.sam.gov)

U.S. Treasury has approved the following criteria\* as basis for exception from the UEI requirement:

- **One-time Expenses:** UEI is required for any vendor who is paid multiple times or on an ongoing basis
- **Non-Construction Related Expense:** UEI is required for any vendor providing construction-related goods and services
- **Procurement Compliance:** Any vendor for whom the UEI exemption is sought must be procured in accordance with Treasury requirements and/or in compliance with municipal procurement laws
- **TIN:** In the case of vendors who qualify for this exemption, a TIN (Tax Identification Number) must be provided

\* All four criteria must be met jointly in order for PRO to approve the UEI exception

# CPF CLC Grant Program - Closeout

**U.S. Treasury has provided updated guidance that States should withhold 10% of CLC grant funds until all project closeout tasks are completed. PRO is previewing all closeout tasks at Q2 CY2025 desk & site reviews.**

eCivis tasks for uploading closeout materials will open on August 1, 2025. Tasks include:

- Community Engagement
- Pre-Construction Documents
- Asset Ownership & Program Attestation
- Labor Law Compliance Documentation
- Certificate of Occupancy & Beneficial Use
- Procurement Documentation

**Final closeout will include a financial reconciliation exercise to true-up budget and spend in eCivis**

# State Grants Management System Update

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The State is implementing a new Enterprise Resource Planning (ERP) system which will transition data from eCivis to the new system at the end of June.

- Please review all information in eCivis to ensure it is accurate.
- Check pending status of any financial activity reports / funding requests.
- No impact to non-financial tasks
- Confirm Annual Organization Registration (AOR) for 2025 and again in 2026 and 2027.
- No funding requests after June 20 and before July 5, 2025.

# Upcoming Monitoring Tasks

## Procurement

*“Per 2 CFR 200.319, all procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and 2 CFR [200.320](#). All work performed and paid with CPF funding must be competitively procured unless a local ordinance allows otherwise.”*

- Task will be due along with the review task for the next quarter
- eCivis task – upload documentation into the desk/site review task
- At the June monthly update call - PRO will provide a checklist and walk thru of documentation required
- PRO strongly advises that CLC subrecipients review the procurement requirements in the subaward agreement and begin collating materials that demonstrate the CLC project’s compliance.



# CPF Community Learning Center Municipal Grant Update

## UPCOMING DATES / DEADLINES

- 6/5/25: Transaction Logs for invoices paid through May\* – Due by email to PRO

\* Last Transaction Log with invoices from the beginning of the period of performance.

- 7/3/25: 2025 Annual Report - Due by email to PRO
- 7/8/25: Q2 2025 P&E Report – Due by email to PRO
- 7/8/25: Transaction Logs for invoices paid through June – Due by email to PRO
- 8/7/25: Transaction Logs for invoices paid through July – Due by email to PRO
- August 2025 – Closeout Tasks will be opened in eCivis. Deadlines are spread out across 2025 and 2026. Early submissions are welcome.
- **Reminder: Payment Forecasts are due the last Wednesday of every month.**

# Quarterly Report to Rhode Island General Assembly

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PRO submitted first report to the chairs of the House and Senate Fiscal Committees in May 2025.

Next update to this report will be submitted in July and every 3 months thereafter.



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## Capital Projects Fund Update

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Pandemic Recovery Office  
FY 2025 Q3

# COMMUNITY LEARNING CENTER MUNICIPAL GRANT

## QUESTIONS / DISCUSSION

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Please reach out to

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# KEY GRANT RULES

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## GRANT AMOUNT: \$81.7 MILLION

- Eligible uses: acquisition, construction, and/or renovation of capital asset
- Community Learning Center Municipal Grant can only be used to pay for capital expenses.
- All construction must be complete, and all costs incurred by **31<sup>st</sup> October 2026**.
- Programs that directly and jointly enable work, education, and health monitoring must be operational by **31<sup>st</sup> December 2026** and must remain operational for at least 5 years post-completion.
- Advance payments shall be made every quarter. All payments after the first will be transferred upon demonstration that 80% of previously received funds have been expended.
- Grantees must comply with U.S. Treasury regulations pertaining to labor and procurement.