



RHODE  
ISLAND

# **ARPA CORONAVIRUS CAPITAL PROJECTS FUND**

---

Community Learning Center Municipal Grant

04.2025 Monthly Update Call

# CPF Monthly Update call

---

**PRO uses this call to share important information regarding grant requirements and deadlines as well as any updates to U.S. Treasury's guidance.**

## **ACTION ITEM:**

- Please check-in by typing the name of your municipality in the chat.
- Nominate one primary and one back up team member to attend the monthly update calls.
- Review important updates with your CLC team.
- If you miss a call, please be sure to review the slides and recordings.

# CPF Community Learning Center Municipal Grant Update

**\$81.7 million – CPF Community Learning Center Municipal Grant program.**

- **PRO has subawarded \$81.5 million to 18 municipalities for 21 projects.**
- **\$10.4M received from U.S. Treasury for Community Learning Centers program**
- **PRO has transferred \$7.9 million to 18 municipalities for 20 projects.**
- **\$7.6M has been expended across all 21 projects.**

# Community Learning Center Expenses

## CLC vs Programming Support Grant

### ■ CPF Community Learning Center Municipal Grant

- Formula based allocation
- For allowable capital expenses only
- Any cost overruns that increase the total project cost shared in October-December 2024, must be shared with PRO

### ■ Community Learning Center Programming Support Grant

- \$95,000 per Community Learning Center
- For programming expenses
- Any non-programming uses for these funds must be reviewed and approved by PRO

# U.S. Treasury Guidance Update

UEI (Unique Entity Identifier) numbers are required for all vendors paid directly with CPF funds. UEI numbers are easily obtained on [www.sam.gov](http://www.sam.gov)

U.S. Treasury has approved the following criteria\* as basis for exception from the UEI requirement:

- **One-time Expenses:** UEI is required for any vendor who is paid multiple times or on an ongoing basis
- **Non-Construction Related Expense:** UEI is required for any vendor providing construction-related goods and services
- **Procurement Compliance:** Any vendor for whom the UEI exemption is sought must be procured in accordance with Treasury requirements and/or in compliance with municipal procurement laws
- **TIN:** In the case of vendors who qualify for this exemption, a TIN (Tax Identification Number) must be provided

\* All four criteria must be met jointly in order for PRO to approve the UEI exception

# CPF CLC Funding Requests Forecast

**DUE: LAST WEDNESDAY OF EACH MONTH**

- Expense forecast exercise completed on 1/29/2025 helped expedite U.S. Treasury payments – this will now be an ongoing practice for the CLC subrecipients
- Please collaborate with your vendors to complete PRO's new template
- The template will be a record of eligible CPF expenses that the vendors can conservatively predict for which they will bill the CLC subrecipients by the end of the next calendar month
- The description of goods and services will serve as a commitment for those items to be accomplished by the end of the next calendar month

# General Assembly Reports

---

PRO will begin to submit two quarterly reports to the General Assembly starting this month.

## ■ Quarterly Report on CPF Community Learning Center Municipal Grant

- Project Overview: Capital project, Funding,
- Timeline: Actual vs Projected
- Expenses: Actuals vs Projected

## ■ At-Risk Report

- Any projects with significant delays that may push the timeline past the period of performance
- Any projects with scope modifications that put them at risk of non-compliance with Treasury requirements.

# Project Photographs

## AD HOC REQUEST

- **Beginning in May 2025, PRO will begin posting project information and progress on its public website**
- **Over the grant lifecycle, PRO has and will continue to take photos during site visits and update the website accordingly.**
- **PRO asks that municipalities provide high resolution photographs of the following:**
  - Exterior of Building
  - Renderings of new construction, floorplans, FFE, etc.
  - Any construction progress since PRO's last site review

**Share information requested with PRO by 4/30/2025**

# ARPA CPF CLC Plaques

## REMINDER

- **State will produce and provide a plaque recognizing the funding and support for the CLC projects.**
- **The plaque must be clearly displayed in the main entrance of each capital asset.**

**ACTION ITEM:** Discuss with GCs/Architects to identify –

- Optimal location for such a plaque
- Maximum size of plaque that each capital asset could accommodate
- Any placement constraints that PRO should be aware of prior to production
- Names to be included on plaque

**Share information requested with PRO by 4/30/2025**

# Upcoming Monitoring Tasks

## Procurement

*“Per 2 CFR 200.319, all procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and 2 CFR [200.320](#). All work performed and paid with CPF funding must be competitively procured unless a local ordinance allows otherwise.”*

- Task will be due in August
- eCivis task – upload documentation
- PRO will provide a checklist and walk thru of documentation required
- PRO strongly advises that CLC subrecipients review the procurement requirements in the subaward agreement and begin collating materials that demonstrate the CLC project’s compliance.

# CPF Community Learning Center Municipal Grant Update

## UPCOMING DATES / DEADLINES

- 4/30/25: Provide response to plaque request
- 4/30/25: Provide photographs & renderings for website
- 5/7/25: Transaction Logs for invoices paid through April – Due by email to PRO
- 6/5/25: Transaction Logs for invoices paid through May\* – Due by email to PRO
- 7/3/25: 2025 Annual Report - Due by email to PRO
- 7/8/25: Q2 2025 P&E Report – Due by email to PRO
- 7/8/25: Transaction Logs for invoices paid through June – Due by email to PRO

\* Last Transaction Log with invoices from the beginning of the period of performance.

# COMMUNITY LEARNING CENTER MUNICIPAL GRANT

## QUESTIONS / DISCUSSION

---

Please reach out to

Sagree Sharma, CPF Administrator,  
[sagree.sharma@doa.ri.gov](mailto:sagree.sharma@doa.ri.gov) (401) 330-7425



# KEY GRANT RULES

---

## GRANT AMOUNT: \$81.7 MILLION

- Eligible uses: acquisition, construction, and/or renovation of capital asset
- Community Learning Center Municipal Grant can only be used to pay for capital expenses.
- All construction must be complete, and all costs incurred by **31<sup>st</sup> October 2026**.
- Programs that directly and jointly enable work, education, and health monitoring must be operational by **31<sup>st</sup> December 2026** and must remain operational for at least 5 years post-completion.
- Advance payments shall be made upon request. All payments after the first will be transferred upon demonstration that 80% of previously received funds have been expended.
- Grantees must comply with U.S. Treasury and state regulations pertaining to labor and procurement.