



RHODE
ISLAND

ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

03.2025 Monthly Update Call

CPF Community Learning Center Municipal Grant Update

\$81.7 million – CPF Community Learning Center Municipal Grant program.

- **PRO has subawarded \$80.4 million to 18 municipalities for 21 projects.**
- **\$10.4M received from U.S. Treasury for Community Learning Centers program**
- **PRO has transferred \$7.3 million to 17 municipalities for 19 projects.**
- **16 municipalities have expended over \$6 million on 18 projects.**

ARPA CPF CLC Plaques

Upcoming One-Time Request

- **State will produce and provide a plaque recognizing the funding and support for the CLC projects.**
- **The plaque must be clearly displayed in the main entrance of each capital asset.**

ACTION ITEM: Discuss with GCs/Architects to identify –

- Optimal location for such a plaque
- Maximum size of plaque that each capital asset could accommodate
- Any placement constraints that PRO should be aware of prior to production

Share information requested with PRO by 4/30/2025

CPF CLC Funding Requests Forecast

NEW UPCOMING MONTHLY TASK – APRIL 2025

- **Expense forecast exercise completed on 1/29/2025 helped expedite U.S. Treasury payments – this will now be an ongoing practice for the CLC subrecipients**
- **Please collaborate with your vendors to complete PRO's new template**
- **The template will be a record of eligible CPF expenses that the vendors can conservatively predict for which they will bill the CLC subrecipients by the end of the next calendar month**
- **The description of goods and services will serve as a commitment for those items to be accomplished by the end of the next calendar month**

Payment Request Documentation

Walk-thru of
documentation requirement
for
CPF payment request documentation

Payment Request Documentation

For the first payment request:

- Amount requested should be less than or equal to amount in the most current budget workbook
- Municipalities must confirm that the funds can be spent within 90 days of receipt
- Municipalities do NOT need to submit any invoices with this request

For all other payment requests:

- Amount requested should be less than or equal to amount in the most current budget workbook
- Municipalities must confirm that the funds can be spent within 90 days of receipt.
- Municipalities must attach the most recent transaction log to the payment request in eCivis.
- Municipalities must demonstrate that 80% of previously received funds have been expended by including paid invoices in the payment request.
- Each invoice must be accompanied by its own back up documentation uploaded as a PDF.
- The PDF should include one invoice, a canceled check or ACH confirmation, and billing details.
- Each PDF should be named with text from Column H (Vendor and Invoice Number) of the transaction log that corresponds to that invoice.

Upcoming Monitoring Tasks

Procurement

“Per 2 CFR 200.319, all procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and 2 CFR [200.320](#). All work performed and paid with CPF funding must be competitively procured unless a local ordinance allows otherwise.”

- Task will be due in August
- eCivis task – upload documentation
- PRO will provide a checklist and walk thru of documentation required
- PRO strongly advises that CLC subrecipients review the procurement requirements in the subaward agreement and begin collating materials that demonstrate the CLC project’s compliance.

CPF Community Learning Center Municipal Grant Update

UPCOMING DATES / DEADLINES

- **ASAP** : Complete the Annual Organization Registration – send confirmation email to PRO (Christine Miller)
- **4/8/25**: Transaction Logs for invoices paid through March – Due by email to PRO
- **4/8/25**: Q1 2025 P&E Report - Due by email to PRO
- **5/7/25**: Transaction Logs for invoices paid through April – Due by email to PRO
- **6/5/25**: Transaction Logs for invoices paid through May – Due by email to PRO
- **7/3/25**: 2025 Annual Report - Due by email to PRO
- **7/8/25**: Q2 2025 P&E Report – Due by email to PRO
- **7/8/25**: Transaction Logs for invoices paid through June – Due by email to PRO

COMMUNITY LEARNING CENTER MUNICIPAL GRANT

QUESTIONS / DISCUSSION

Please reach out to

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KEY GRANT RULES

GRANT AMOUNT: \$81.7 MILLION

- Eligible uses: acquisition, construction, and/or renovation of capital asset
- Community Learning Center Municipal Grant can only be used to pay for capital expenses.
- All construction must be complete, and all costs incurred by **31st October 2026**.
- Programs that directly and jointly enable work, education, and health monitoring must be operational by **31st December 2026** and must remain operational for at least 5 years post-completion.
- Advance payments shall be made every quarter. All payments after the first will be transferred upon demonstration that 80% of previously received funds have been expended.
- Grantees must comply with U.S. Treasury regulations pertaining to labor and procurement.



HAPPY HOLIDAYS!

**RHODE
ISLAND**