



RHODE
ISLAND

ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

02.2025 Monthly Update Call

CPF Community Learning Center Municipal Grant Update

\$81.7 million – CPF Community Learning Center Municipal Grant program.

- **PRO has subawarded \$80.4 million to 18 municipalities for 21 projects.**
- **\$7.4M received from U.S. Treasury for Community Learning Centers program**
- **\$3.4M of this funding requested & received since 1/28/2025.**
- **PRO has transferred \$5.5 million to 16 municipalities for 18 projects.**
- **Sixteen municipalities have expended \$4.9 million on 18 projects.**
- **2024 Q4 P&E report successfully submitted to U.S. Treasury with no errors.**

Department of Labor and Training

DIVISION OF WORKFORCE REGULATION AND SAFETY

- Prevailing Wage refers to the requirements of the [Rhode Island General Law 37-13¹](#) and the general prevailing rate of pay for regular, holiday and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer or other type of worker performing work on public works projects when state or municipal funds are used in excess of \$1,000.
- Contractors must refer to the applicable [Davis Bacon Wage Determination²](#) rate schedule found online at the U.S. System for Award Management (SAM) to determine the prevailing wage rates for a public works construction project. The prevailing wage rates to be applied are those that are effective as of the date of the awarding of the contract to the general contractor. Contractors must also adjust employees' hourly wage rates (if applicable) every July 1st in accordance with any updated Davis Bacon Wage Determination rates.

1. webserver.rilegislature.gov/Statutes/TITLE37/37-13/INDEX.htm

2. <https://sam.gov/wage-determinations>

Department of Labor and Training

DIVISION OF WORKFORCE REGULATION AND SAFETY

- Mark Ryan, Assistant Administrator of Workplace Fraud Section
- Katie Hall, Workplace Fraud Investigator

[Microsoft Word - Contract Addendum Municipal revision 7-18-13.doc](#)

Transaction Logs – delays and revisions

Appendix III of subaward agreement lists dates when transaction logs are due to PRO. Subrecipients must adhered to all reporting deadlines. All reports submitted to PRO must be current and accurate.

- Please submit all required reports on time
- If there are unavoidable delays, please be sure to inform PRO
- Please be prompt and responsive to reminders and questions from PRO
- Please reconcile your project payments to ensure that all CPF funded invoices have been reported
- Transaction Log (TL) #1 = all invoices since 8/3/2023; TL #2+ = all invoice paid during reporting month
- Several transaction logs show new invoices reported from outside the reporting period – indicates a lack of accounting oversight and review.
- Causes delays in approving funding requests.

Transaction Logs – delays and revisions

Appendix III of subaward agreement lists dates when transaction logs are due to PRO. Subrecipients must adhered to all reporting deadlines. All reports submitted to PRO must be current and accurate.

ACTION ITEM: Transaction Log Review

- February – March – April 2025: Please reconcile all CPF transactions and submit updated logs to PRO
All CPF eligible invoices since 8/3/2023 to 4/30/2025 must be catalogued and reported by May 2025
 - Reconcile all CPF project expenses
 - Reclassify expenses as needed – reflect reclassification in budget workbook and latest transaction log
- May 2025 and beyond: New invoices in transaction log should only be those paid during the reporting month; i.e. in the transaction log submitted in May, the only new invoices should be those paid in April
 - Any ‘new’ invoices outside of reporting period must be explained in email accompanying the transaction log

CPF CLC Funding Requests

Thank you for completing the expense projection exercise on 1/29/2025

- PRO is requesting and processing CPF funds expeditiously
- 3/14/2025 - Continuing resolution for FY 2025 funding expires

ACTION ITEM: Funding Requests

- Review the workbook submitted on 1/29/2025
- Collaborate with CPF CLC vendors to receive and review project invoices
- **Before 2/28/2025**: Request funds for expenses reported on Blue Tab – “Costs Previously Incurred”
- By 4/30/2025: Request funds for expenses reported on Green Tab – “Expected Costs To Be Incurred”

Upcoming Monitoring Tasks

Procurement

“Per 2 CFR 200.319, all procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and 2 CFR [200.320](#). All work performed and paid with CPF funding must be competitively procured unless a local ordinance allows otherwise.”

- Task will be due in August
- eCivis task – upload documentation
- PRO will provide a checklist and walk thru of documentation required
- PRO strongly advises that CLC subrecipients review the procurement requirements in the subaward agreement and begin collating materials that demonstrate the CLC project’s compliance.

CPF Community Learning Center Municipal Grant Update

UPCOMING DATES / DEADLINES

- 3/6/25: Transaction Logs for invoices paid through February – Due by email to PRO
- 4/8/25: Transaction Logs for invoices paid through March – Due by email to PRO
- 4/8/25: Q1 2025 P&E Report - Due by email to PRO
- 5/7/25: Transaction Logs for invoices paid through April – Due by email to PRO
- 6/5/25: Transaction Logs for invoices paid through May – Due by email to PRO
- 7/3/25: 2025 Annual Report - Due by email to PRO
- 7/8/25: Q2 2025 P&E Report – Due by email to PRO
- 7/8/25: Transaction Logs for invoices paid through June – Due by email to PRO

COMMUNITY LEARNING CENTER MUNICIPAL GRANT

QUESTIONS / DISCUSSION

Please reach out to

Sagree Sharma, CPF Administrator,
sagree.sharma@doa.ri.gov (401) 330-7425



KEY GRANT RULES

GRANT AMOUNT: \$81.7 MILLION

- Eligible uses: acquisition, construction, and/or renovation of capital asset
- Community Learning Center Municipal Grant can only be used to pay for capital expenses.
- All construction must be complete, and all costs incurred by **31st October 2026**.
- Programs that directly and jointly enable work, education, and health monitoring must be operational by **31st December 2026** and must remain operational for at least 5 years post-completion.
- Advance payments shall be made every quarter. All payments after the first will be transferred upon demonstration that 80% of previously received funds have been expended.
- Grantees must comply with U.S. Treasury regulations pertaining to labor and procurement.