



RHODE
ISLAND

ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

07.2024 Monthly Update Call

CPF Community Learning Center Municipal Grant Update

THANK YOU! – to everyone who submitted reports on-time with complete comprehensive information.

8 projects submitted late transaction logs.

2 projects submitted late annual reports.

- Article 1 of the CPF CLC subaward agreement states:

“1.21 Reporting.

A. Financial Reporting. Subrecipient Entity agrees to submit financial reports in the format required by the State. See Appendix III (Reporting Schedule)

B. Programmatic Reports. Subrecipient Entity is required to submit programmatic reports in the format required by the State. Subrecipient Entity shall file reports **following a reporting schedule** not less than quarterly but more frequently if required by the State Agency. See Appendix III (Reporting Schedule). **Subrecipient Entity will promptly provide State Agency with all information necessary for State Agency to comply with the reporting requirements contained in the Federal Requirements.**”

- Please mark all reporting deadlines from Appendix III on your calendars to ensure prompt submittal.
- Establish an internal review process to verify information before submission.
 - PRO may not always be able to catch minor typos/errors. Treasury portal will kick out all reports if one is wrong.
 - Please avoid vague descriptions like “miscellaneous”.

CPF Community Learning Center Municipal Grant Update

\$81.7 million – CPF Community Learning Center Municipal Grant program.

- 23 CPF CLC projects approved for subaward - 19 subawards signed
- To request CPF CLC funds: [How to Submit an Advance Payment Request – YouTube](#)
- 6 subrecipients requested and received \$2,080,956.83 since May 2024.
- 5 subrecipients at 60+ days since disbursement. Spend by 6/30 = \$125,000 (7%)
- Payment request must comply with Appendix VIII and the Cash Management Improvement Act.

CPF Community Learning Center Municipal Grant Update

FOURTH ALLOCATION OF CPF CLC FUNDS SHARED ON 6/26/2024

MUNICIPALITY	TOTAL CPF GRANT
Barrington	\$832,030
Bristol	\$1,875,900
Central Falls	\$8,985,198
Charlestown	\$654,597
Coventry	\$4,304,000
Cumberland	\$3,118,159
East Greenwich	\$1,525,000
East Providence	\$10,493,659
Exeter	\$802,000
Gloicester*	\$1,030,247

MUNICIPALITY	TOTAL CPF GRANT
Hopkinton*	\$3,126,385
Lincoln	\$2,000,000
New Shoreham	\$490,000
Newport*	\$7,527,554
North Providence	\$3,160,894
Providence	\$16,200,000
Smithfield	\$2,477,323
South Kingstown	\$2,893,891
Westerly	\$3,232,791
Woonsocket	\$6,990,500
TOTAL	\$81,720,128

† Based on U.S. Treasury approved funding formula.

* Shared projects:

- Gloucester : Foster
- Hopkinton : Richmond
- Newport : Middletown

CPF Community Learning Center Municipal Grant Update

FOURTH ALLOCATION – NEXT STEPS

- **October 31, 2024** : capital project scope, schedule of work, budget, and project timeline due to PRO. (early submissions are encouraged and appreciated)
- **November 2024** : PRO reviews project scope and prepares subaward amendment for final grant amount no greater than the fourth allocation.
- **December 2024** : PRO initiates subaward amendment to reflect new grant amount.

CPF CLC – NEXT STEPS

BUDGET

- **August 20, 2024: CPF CLC Monthly Update Meeting** – PRO will provide a walk-thru of a standardized capital project budget template. Please use this to develop your budgets for the 10/31/2024 submittal.

SCHEDULE

- PRO strongly encourages the use of Gantt charts to develop and submit the capital project schedule for the 10/31/2024 submittal.

REPORTING

- All 2024 reports will reflect the current subawarded amount as total obligation.
- Beginning in January 2025, subrecipient reports will reflect the new subawarded amount.

CPF CLC – NEXT STEPS

Subrecipient monitoring tasks will begin to go out in eCivis starting September 2024.

EXAMPLE

Question: Please provide a narrative explanation as well as documentation that demonstrates how you comply with Section 1.10 Financial Management Standards of your subaward agreement.

Response Guidance: Provide a narrative response for each of the subsections – A, B, C thru G that describes how the organizational structure, policies, and processes in your municipality enable you to comply with each requirement. Upload documentation for each response.

For instance: Under “1.10.D. Internal Control” -
Narrative text may describe how the grant funds/ management is overseen by the municipal fiscal staff, how expenses are verified, and what processes are followed to ensure that grant funds are spent on allowable expenses only.
Documentation may include a copy of the municipality’s financial management policies that apply to the management of grant funds; or an org chart of the CPF grant management team that shows roles and responsibilities as they pertain to section 1.10.D; or other relevant documents.

COMMUNITY LEARNING CENTER MUNICIPAL GRANT

QUESTIONS / DISCUSSION

Please reach out to

Sagree Sharma, CPF Administrator,
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KEY GRANT RULES

GRANT AMOUNT: \$81.7 MILLION

- Eligible uses: acquisition, construction, and/or renovation of capital asset
- Community Learning Center Municipal Grant can only be used to pay for capital expenses.
- All construction must be complete, and all costs incurred by **31st October 2026**.
- Programs that directly and jointly enable work, education, and health monitoring must be operational by **31st December 2026** and must remain operational for at least 5 years post-completion.
- Advance payments shall be made every quarter. All payments after the first will be transferred upon demonstration that 80% of previously received funds have been expended.
- Grantees must comply with U.S. Treasury regulations pertaining to labor and procurement.



THANK YOU

**RHODE
ISLAND**