

RHODE ISLAND ARPA CORONAVIRUS CAPITAL PROJECTS FUND

Community Learning Center Municipal Grant

CPF Community Learning Center Municipal Grant Update

July 2023 - U.S. Treasury approved \$81.7 million for Community Learning Center Municipal Grant program. August 2023 - Grant application open.

September 2023 – 1 on 1 orientation on grant program and requirements to 34 interested municipalities.

Application Stage	Completion Date	Municipal Participation
STAGE 1 (Intent to Participate)	8/15/2023	34 municipalities opt in – Five opt out
STAGE 2 (Detailed application)	10/13/2023	 \$8.4 million reallocated in Stage 2. 29 municipalities submit applications for 31 projects
STAGE 3 (Documents for subaward)	2/29/2024	 \$2.6 million reallocated in Stage 3. 25 municipalities moved to subaward agreement phase of grant process.

CPF Community Learning Center Municipal Grant Subaward

Language change* in subaward agreement – Article V : PAYMENTS enables the State to process payments faster than its standard 30-day net practice.

ARTICLE V: PAYMENT

5.1 Subaward Payments. [SELECT ONE]

OLD

x Cost-based reimbursement. The State Agency will reimburse the Subrecipient Entity for each allowable expense contained within an approved budget at the actual amount incurred by the Subrecipient Entity. Subrecipient Entity will submit reimbursement requests for allowable expenses, in accordance with the payment schedule contained in this Agreement.

____ **Deliverables-based reimbursement.** The State Agency will reimburse the Subrecipient Entity for allowable expenses upon completion of each defined deliverable, as set forth on

Appendix VIII hereto.

The State Agency may disburse advance payments to Subrecipient Entity in accordance with Section 5.3 hereof.

5.2 Consideration and Payment.

In consideration of the satisfactory performance of the Agreement, the State Agency will pay Subrecipient Entity in accordance with all applicable terms and conditions of this Agreement. The

ARTICLE V: PAYMENT

5.1 Subaward Payments. [SELECT ONE]

Cost-based reimbursement. The State Agency will reimburse the Subrecipient Entity for each allowable expense contained within an approved budget at the actual amount incurred by the Subrecipient Entity. Subrecipient Entity will submit reimbursement requests for allowable expenses, in accordance with the payment schedule contained in this Agreement.

____ **Deliverables-based reimbursement.** The State Agency will reimburse the Subrecipient Entity for allowable expenses upon completion of each defined deliverable, as set forth on

NEW

Appendix VIII hereto.

x Advance Payments. The State Agency will disburse advance payments to Subrecipient Entity in accordance with Section 5.3 hereof. The amount of payment will be determined by the projected budget as set forth in Appendix VIII and payment will be made upon State Agency approval. After the first payment, all subsequent payments will be approved upon demonstration that 80% or more of all previously received CPF funds has been expended by Subrecipient Entity. Once the first payment is transmitted, Subrecipient Entity will submit monthly transaction logs and invoice records in accordance with the payment schedule set forth in Appendix VIII.

5.2 Consideration and Payment.

In consideration of the satisfactory performance of the Agreement, the State Agency will pay Subrecipient Entity in accordance with all applicable terms and conditions of this Agreement. The

^{*}Subrecipients are advised to review the agreement and all appendices with their solicitor prior to signing.

CPF CLC – Requesting Funds

Subrecipients will use eCivis for almost all activities related to the CPF CLC municipal grant.

- Please use these instructions to request your advance payments for the CPF CLC municipal grant:
 - How to Submit an Advance Payment Request YouTube
- First request can be made based on Appendix VIII no additional documentation necessary.
- All subsequent requests must include invoices (uploaded into eCivis) to demonstrate that 80% or more of all previously received funding expended.
- Requested amount cannot exceed what is indicated in Appendix VIII of the subaward agreement without written permission from PRO.
- Requested amount must not exceed what you expect to spend in the next 1 to 3 months.
- Unspent funds >20% of all received CPF funds may have to be returned to PRO.

CPF CLC – Reporting

Subrecipients will submit reports to PRO in accordance with Appendix III of the subaward agreement and when requested by PRO.

TIMING	REPORT
Upon signing subaward agreement	 Subrecipient Information Form (for FFATA and U.S. Treasury) Project Information Form
After 1 st payment is received	 Transaction Log: First transaction log period = 8/3/2023 thru the end of the month when funding was received. Second and all subsequent transaction log periods = 1st thru end of month prior to reporting month.
Monthly	■ Transaction Log
Quarterly	Transaction LogProject Progress Update
Annually	 Transaction Log Project Progress Update Performance Data Project Budget update

CPF CLC - Reporting

Walk-thru of the transaction log template

If you have any questions or need assistance when you're filling out your transaction logs, please feel free to reach out to Jon Noble on the PRO CPF team at

jonathan.noble@doa.ri.gov

CPF CLC Grant Recipients

Next steps for all grant recipients

PRO will send these slides to an open email group where all CPF CLC subrecipients can see each others' email addresses.

Next Monthly update is on June 18, 2024 at 2:30pm.

Agenda: Annual report walk thru

Use this resource to manage your grant in eCivis - RI-Specific Subrecipient Post-Award Management.pdf

Please ensure that you are signed up for a desk/site review with PRO in May/June.

Next round of reviews will be in August/September.

KEY GRANT RULES

GRANT AMOUNT: \$81.7 MILLION

- Eligible uses: acquisition, construction, and/or renovation of capital asset
- Community Learning Center Municipal Grant can only be used to pay for capital expenses.
- All construction must be complete, and all costs incurred by 31st October 2026.
- Programs that directly and jointly enable work, education, and health monitoring must be operational by
 31st December 2026 and must remain operational for at least 5 years post-completion.
- Advance payments shall be made every quarter. All payments after the first will be transferred upon demonstration that 80% of previously received funds have been expended.
- Grantees must comply with U.S. Treasury regulations pertaining to labor and procurement.

COMMUNITY LEARNING CENTER MUNICIPAL GRANT

QUESTIONS / DISCUSSION

Please reach out to

Sagree Sharma, CPF Administrator, sagree.sharma@doa.ri.gov (401) 330-7425



THANK YOU

